Minnesota Department of Education

FRESH FRUIT & VEGETABLE PROGRAM

Fresh Fruit and Vegetable Program

Partnerships and Nutrition Education

Please obtain the needed information below and upload this document into your site's Fresh Fruit and Vegetable Program (FFVP) application in the Cyber-Linked Interactive Child Nutrition System (CLiCS) 2 website.

PROJECT RESPONSIBILITIES

Please identify, by title, the person(s) responsible for each task listed below.

Responsibility	**Title of Staff Person Responsible**
Purchasing fresh fruits and vegetables	
Preparing fresh fruits and vegetables	
Serving fresh fruits and vegetables	
Preparing claims for reimbursement/recordkeeping	
Marketing/Promotion	
Planning and overseeing nutrition education	
List any additional responsibilities:	

FARM TO SCHOOL

Briefly describe any existing Farm to School efforts and any future plan to purchase locally grown fruits and vegetables to use as part of the FFVP:

PARTNERSHIPS

Schools must establish partnerships with organizations or businesses funded from non-federal sources that will provide additional resources to implement the FFVP. Examples include entities representing the fruit and vegetable industry and entities working to promote children's health in the community. List and describe all partnerships in the grid below. See pages 29-30 in the FFVP Handbook for information on partnerships in the FFVP.

Name of Partner	**Resource or Service Provided**

PROMOTION

Complete the following grid to illustrate how you will promote the FFVP to parents, school staff and the community. Note that award funds may not be used to support these activity costs. Partnerships may support these costs.

Type of Promotion (mark all that apply)	**Description**	**Frequency** (e.g., daily, monthly, ongoing, one time)	**Target Audience** (e.g., students, parents, teachers, school community, partners)
☐ Flyer, newsletter article or letter home			
☐ Posters			
☐ Website Display			
☐ E-mail Distribution			
☐ Local News Release			
☐ Other:			

How will promotion items/activities be funded? (check one)

☐ General Fund

☐ Other: _____

_____

NUTRITION EDUCATION AND EVENTS

Include a description of the education and events that will be provided. Indicate if the education and events will or will not be used at all sites if applying for more than one school. Nutrition education items are required criteria for participation in FFVP. However, FFVP funds may not be used to support these activity costs. Partnerships may support these costs. See pages 20-21 in the FFVP Handbook for information on nutrition education in the FFVP.

Classroom: Describe a minimum of two nutrition education lessons or activities to support the FFVP. If you are using a specific resource, please indicate the name of the resource (e.g., Go Wild with Fruits and Veggies!).
Events: Describe any events that are planned to coordinate with the fruits and vegetables that are served to students (e.g., taste testing events, family events, etc.). Note: FFVP funds may not be used for expenses related to events or field trips other than the FFVP snack.