## 124D.52. Subd. 8. Minnesota Standard Adult High School Diploma

- (a) The commissioner shall establish and maintain a program for granting a standard adult high school diploma to persons who:
  - (1) are not eligible for kindergarten through grade 12 services;
  - (2) do not have a high school diploma; and
  - (3) successfully complete an Adult Basic Education program of instruction approved by the commissioner of education necessary to earn an adult high school diploma.
- (b) Persons participating in an approved standard adult diploma program of instruction must demonstrate the competencies, knowledge, and skills sufficient to ensure that postsecondary programs and institutions and potential employers regard persons with a standard adult high school diploma as well prepared and qualified.

## Subd. 9. Adult Diploma Program Requirements

- (a) Authority to operate an Adult Diploma Program must be contingent upon successful completion of application and operational requirements established by the commissioner and as identified in Adult Basic Education policy and grant assurances.
- (b) The commissioner shall establish minimum eligibility requirements. Competencies, skills and knowledge requirement shall be established in the following areas:
  - (1) requirements in the areas of reading, writing, speaking and listening and mathematics;
  - (2) career development and employability skills; and
  - (3) requirements for science, social studies and other areas.

All adult students must participate in an initial intake and advising session for purposes of reviewing prior educational attainment and other experiences, identifying educational and careers goals and developing and individualized learning plan for diploma completion. ABE consortia must implement requirements in clause (3) based on the specific educational and career goals as documented in the student's individualized learning plan.

- (c) Demonstrating Completion. Programs receiving approval may allow the student to demonstrate competency in the following ways, according to criteria established by the commissioner:
  - (1) Prior experience based on competency verification
  - (2) Test completion
  - (3) Instruction and course completion
  - (4) Applied learning
- (d) Approved ABE consortia must resubmit an Adult Diploma Program application for reauthorization along with their five-year ABE consortium narrative.

- (e) Work completed in each area must be transferable to other ABE consortia and made available upon student request.
- (f) The commissioner shall review programs for compliance with program requirements as established by the commissioner.
- (g) The department shall Identify best practices in adult diploma programming and develop adult diploma policy recommendations to assist in implementation of the program.

## Subd. 10. Adult Diploma Student Records

- (a) The department in approving applications shall determine that documentation of the student's achievement of the program requirements is part of a permanent record maintained by the ABE consortium. This record shall be transferable to other ABE consortia, the department, an employer or postsecondary institutions upon granting of the diploma or when a student transfers to a new Adult Basic Education program;
- (b) The department shall establish a format for maintaining and transferring the student's record.

## **Subd. 11. Granting of Adult Diploma**

- (a) The commissioner of education has the authority to issue a Minnesota Adult Diploma and transcript for any individual who has satisfied the requirements.
- (b) An ABE Consortia with an approved and operating standard adult high school diploma program may work with a participating local school district to issue a standard district diploma to any individual who has satisfied the adult diploma requirements.

Advisory Committee. The Commissioner shall establish an advisory committee consisting of seven individuals representing practitioners, school boards and administrators who work with Adult Basic Education to advise the department in the establishing standards and requirement to ensure high quality programs. The committee shall review program requirements and diploma standards regularly.