Child and Adult Care Food Program

Renewal of Contract for Vended Meals

2014-15

A contract for vended meals may be renewed for an additional term upon mutual agreement of the Center and Vendor if the original contract allowed renewals and specified an economic index for adjusting contract prices. This template for Renewal of Contract for Vended Meals must be used for renewal, without change or removal of any provisions except for inserting required information.

1. Definitions

"Center" refers to the child care center or adult care center that is contracting for the meals and will claim the meals for reimbursement through the Child and Adult Care Food Program (CACFP).

Center: _____

Center's Cyber-Linked Interactive Child Nutrition System (CLiCS) Sponsor Identification Number:

_____

"Vendor" refers to the company, school or other organization providing meals to the Center.

Vendor: _____

2. Renewal of Contract

Center and Vendor mutually agree to renew the original Contract for Vended Meals dated

_____for the term indicated below.

Start Date for Renewed Contract for Vended Meals: _____

End Date for Renewed Contract for Vended Meals: _____

This is the 4th time that the Contract for Vended Meals has been renewed. Renewals may not exceed four years.

3. Contract Terms; Price Adjustments

Center and Vendor agree to the terms of the original Contract for Vended Meals, as adjusted here, for the term of the renewed contract. Center will pay the fixed meal price specified in the original contract, as adjusted here. Vendor will not charge any fees, or request reimbursement of costs, in addition to the adjusted fixed meal prices.

a. Financial Terms

a. Percentage that meal prices will be adjusted from 2013-14 prices. The maximum allowable increase to 2014-15 meal prices is 1.8 percent based on Consumer Price Index – Urban – Food Away from Home, Midwest Region 12-month index (December 2013).	_____ percent		
b. List each contract meal/snack service, the fixed price from the previous year, and the adjusted fixed price.	Meal Services	Prices	
		2013-14	2014-15
	_____	$_____	$_____
	_____	$_____	$_____
	_____	$_____	$_____

b. Non-Financial Terms

Minor adjustments to non-financial terms of the original contract may be made. Major changes to contractual responsibilities may not be made without rebidding.

Describe any adjustments to non-financial terms here:

4. Vendor Certification Statements (check one)

☐ The renewed contract is expected to be less than $25,000. No additional certification statements from Vendor are required to be attached.

☐ The renewed contract is expected to meet or exceed $25,000 but not to exceed $100,000. Vendor has completed and attached a signed Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower-tier Covered Transactions form.

☐ The renewed contract is expected to exceed $100,000. Vendor has completed and attached: (1) the Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower-tier Covered Transactions form; (2) the Certification Regarding Lobbying form; and, (3) if applicable as described on the Certification Regarding Lobbying form, the Disclosure of Lobbying Activities form.

Signatures

Center Name:_____

Authorized Representative:_____

Title:_____

Signature of Authorized Center Representative: _____

Date: _____

Vendor Name:_____

Authorized Representative:_____

Title:_____

Signature of Authorized Vendor Representative: _____

Date: _____

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT FORM

The Certification Regarding Debarment form on the following page must be signed by Vendor if the contract is for $25,000 or more. The “prospective lower-tier participant” referred to below is the Vendor.

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the certification form in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower-tier covered transaction," "participant," "person," "primary-covered transaction," "principal," "proposal" and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted to obtain a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower-tier Covered Transactions," without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Excluded Parties List System (EPLS).

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies as appropriate, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION - LOWER-TIER COVERED TRANSACTIONS

This certification must be signed by the **Vendor** if the contract is for $25,000 or more.

This certification is required by the regulations implementing Executive Order 12549, Executive Order 12689, and 31 U.S.C. 6101; Debarment and Suspension, 2 CFR Part 417, Subpart C, Responsibilities of Participants Regarding Transactions Doing Business with Other Persons.

Read instructions on previous page before completing certification.

(1) The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

(2) Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Vendor Name:_____

Award Number or Project Name: Child and Adult Care Food Program

Name and Title of Authorized Vendor Representative:_____

Signature: _____

Date: _____

CERTIFICATION REGARDING LOBBYING

This certification must be signed by **Vendor** if the contract is for $100,000 or more.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of any federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment or modification of a federal contract, grant, loan or cooperative agreement;

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions;

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Vendor Name:_____

Award Number or Project Name: Child and Adult Care Food Program

Name and Title of Authorized Vendor Representative:_____

Signature:_____

Date:_____