



MINNESOTA BOARD OF TEACHING

Board of Teaching Minutes

September 14, 2012

Board members present: Erin Azer, John Bellingham, Dan Bittman, Lesa Covington Clarkson, Kristi Delaney, Ron Hill, Mike Larson, Karen Palmen, Diane O'Brien (by phone) and Leonard Runck

Board members not present: K. Hill

I. **Call to order:** The September 14, 2012, meeting of the Minnesota Board of Teaching was convened by Chair, L. Runck at 8:37 a.m. at the Minnesota Department of Education, Conference Center A, room 13.

Chair L. Runck welcomed Board members staff, and guests to the meeting.

Chair L. Runck announced that Board members John Bellingham and Mike Larson were designated to participate in the Discipline Committee meetings in October, November and December to shadow the current members, Leonard Runck and Kristi Delaney.

II. Business Meeting

A. **Approval of Agenda with Flexibility:** R. Hill moved approval of the agenda with flexibility. D. Bittman seconded the motion. The motion carried unanimously.

B. Consent Agenda:

1. **Approval of the August 10, 2012, Board of Teaching minutes:** M. Larson moved approval of the Consent Agenda. L. Covington Clarkson seconded the motion. D. Bittman abstained from the waiver request Sauk Rapids-Rice. The motion carried unanimously.

2. **Institutional and Program Approvals:** The following licensure programs are being recommended for CONTINUING approval by reviewers who evaluated Amended Program Reports:

University of St. Thomas: full approval through June 30, 2014

8710.5500 Teachers of Special Education: Early Childhood, Birth to age 6
Post Baccalaureate

3. Waiver requests:

Albert Lea Schools – ALC	Angela Sammon	Experimental Prog.
Bloomington Schools – ALP	Jeff Dunlap	Experimental Prog.
Carlton - Chemical Dependency Program	Michael Rosen	Experimental Prog.
Carver Scott – ALC	Geoff Johnson Jill Engeswick Susan Schmidt-Bolland	Experimental Prog. Experimental Prog. Experimental Prog.

	Sonya Olevson Christina Grant Tina Jeurissen	Experimental Prog. Experimental Prog. Experimental Prog.
East Central – ALC	Thomas Hasbrouck Lori Fedder Barbara Michalski	Experimental Prog. Experimental Prog. Experimental Prog.
El Colegio Charter School	Joseph Larsen William Davidson	Experimental Prog. Experimental Prog.
Farmington – ALC	Richard Yonker	Experimental Prog.
Fergus Falls – Care and Treatment Center	Judith Gease Angela Gukiesen	Experimental Prog. Experimental Prog.
Houston – ALC	Peggy Diana Shelley Jerviss	Experimental Prog. Experimental Prog.
Howard Lake Waverly Winsted – ALP	Patty Diers	Experimental Prog.
ISD 287 – Care and Treatment Center	Ellen Dunkie Anne Lucasse Margo Hanson	Experimental Prog. Experimental Prog. Experimental Prog.
ISD 917	Sharon Votel Linda Cornelius Teri Erickson Dawn Epps Raunn Finley Claudia Balk	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Isle – ALC	Jean Novak Carol Visser	Experimental Prog. Experimental Prog.
Little Falls – ALC	Mary Stapel Christie Halliday Ann Horne Kelley Kilanowski	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Luverne – Care and Treatment Center	Stephanie Sparks Paula Lammert	Experimental Prog. Experimental Prog.
Meeker & Wright SPED Coop – Care and Treatment Center	Karla Rick Charlene Bakeberg Christopher Lotzer Hope Sykora Terri Orzolek Elaine Marple	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Milaca – ALC	Jennifer Brueske	Experimental Prog.
Minneapolis – Contract Alternative	Cynthia Britain	Experimental Prog.
Minnesota Internship Center	Terrance Fenne Robert Heise Matthew Nicholson Kristin Quinn Katherine Reamer Sandra Saline Tricia Torrey Janet White	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Minnesota River Valley – ALC	Lawrence Smith Carrie Speh Mary Morgan	Experimental Prog. Experimental Prog. Experimental Prog.
Minnesota Valley Ed Dist – ALP	Jeff Portogue Cary Coop	Experimental Prog. Experimental Prog.
Monticello – ALP	Sandy Gilbert David Reeves	Experimental Prog. Experimental Prog.

	Sarah Frost Amy Luxa	Experimental Prog. Experimental Prog.
Mountain Iron-Buhl – Care and Treatment Center	James Plese Paula Herbranson James Jotter Benjamin Sletten	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Noble Academy	Adam Hennen	Experimental Prog.
North St. Paul – Care and Treatment Center	Jessica Carvelli	Experimental Prog.
Northern Lights Community	Katherine Rowe Thomas Massich Rachel Maki Suzanne Starr Alleva Matthew LaDonna Hanson Karen Fleming	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Northwest Passage High School	Valerie Miller Cathryn Carlis Sara Hoadley Charles Hoppe Peter Wieczorek Theresa Boisjolie	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Pillager	Renae Czczok Mark Wolhart	Experimental Prog. Experimental Prog.
Red Wing – ALC	Joshua Nelson Benjamin Slagle Heather Finholm	Experimental Prog. Experimental Prog. Experimental Prog.
Rosemount Apple Valley Eagan – ALP & ALC	Rhonda Schroer Elizabeth Schweich Mark Larson Cheryl Rohs Valerie Dare Matthew Janquart Lisa McNamara Scott Paulson	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Roseville – ALP	Shannon Delliger	Experimental Prog.
Round Lake	Jared Bourguin Amy Kunradi	Experimental Prog. Experimental Prog.
Runestone – ALC	Sara Hacker	Experimental Prog.
St. Cloud	Steven Wagner	Experimental Prog.
St. Cloud – ALP	Andrew Holmbo Nathan Jensen Megan Jimenez	Experimental Prog. Experimental Prog. Experimental Prog.
St. Cloud – Care and Treatment Center	Linda Tillman Holly Munson Sheila Ferguson Jennifer Euteneuer Mark Braun Rhonda Fogelson Tara Kline Dawn Golombecki Rebecca Hackensack Erica Heath	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
St. Louis Park	Sandra Mow	Experimental Prog.
St. Michael – Albertville – ALP	Michelle Heizelman	Experimental Prog.
St. Paul – Correctional Facility	Pamela Hoff	Experimental Prog.

	Max Cmo Andrew Andestic Frances Shelton Larry Iwen Ross Muellenberg Anupma Sharma Daniel Harty Rhonda McGinley Christopher Voeller	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
St. Paul – Care and Treatment Center	Remi VanHuyen Jennifer Monson-Gimpl Joni Mendyk-Bliss Thomas Howard Laure O’Keeffe Eric Ramberg	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
St. Peter – ALP	Shawn Simonson Deborah Wenner Lyn Vavreck	Experimental Prog. Experimental Prog. Experimental Prog.
Sauk Rapids – ALP	Beth Gadola David Anderson Susan Henkemeyer	Experimental Prog. Experimental Prog. Experimental Prog.
Schoolcraft Learning	James Conway Sara Breeze	Experimental Prog. Experimental Prog.
Sobriety High	Anna Shindler	Experimental Prog.
South West West Central Service Coop. – ALC & Care and Treatment Center	Judd Alberty Melissa Bockelmann Toni Cunningham Jill Cihak Quincy McNeil Heather Petersen	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
South St. Paul	Lawrence Jetzer Lisa Seppelt	Experimental Prog. Experimental Prog.
Southern Plains Care and Treatment Center	Teresa Davison Randa Simpson Jeffery Kot Francelia Simpson	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Stillwater	Todd Kapsner Richard Keller Michael Rose Scott Gove	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Stillwater	Theresa Tiernan	Experimental Prog.
Stillwater – ALC	Karla McLaughlin Lori Delahunt Katie Yankovec Corey Quick Lisa Schoelerman	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Stillwater – Correctional Facility	Randy Lowe	Experimental Prog.
Voyageurs Expeditionary	Rebecca Reinarz Ross Millar Paul Johnson Cindy Nelson	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Waseca – ALC	Dawn Skinner Andrew Walden Daryl Kehler Kari McDermott Mandi Nohner	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.

Waubun Ogema White Earth – ALP	Leah Houglum Diana King	Experimental Prog. Experimental Prog.
Winona – ALC	Karin Wollan Joel Bruels Debra Moe Ann Riebel	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Zumbrota-Mazeppa – ALP	Bonnie Kronenberger	Experimental Prog.

September 2012 Waiver List - Additions

Academic Arts High School	Kelly Thompson Andrew Ng Peter Scholtes Aaron Berger	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Chatfield	Mitchell Lee	Experimental Prog.
El Colegio Charter School	Melissa Gunelson	Experimental Prog.
Elk River – ALC	Sondra Dahlberg Jacqueline Ewert David Ahmed Therese Seitz	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Fergus Falls – ALC	Constance Peterson	Experimental Prog.
Fridley – ALC	Caleb Case Nicole Moussette Danny Johnston	Experimental Prog. Experimental Prog. Experimental Prog.
Hastings – Chemical Dependency Program	Julie Swanson	Experimental Prog.
High School for Recording Artists	Renee Swanson Paula Anderson Dan Frey Maureen Foss Joseph Cienian Barbara Murphy Sayra Loftus Joseph Norwood Tracy Richardson Stella Warira Darryl Young	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Minneapolis – Contract Alternative	Teresa Thompson Isreal Moses Karla Sorensen Maureen Mulvaney Paul Richter M. Celeste Riley Helen Henly Mitchell Jones Lori Blomme Brittany Bourle Sheri Langerin Katherine Forsberg Becky Clark Brian Beavar Scott LaPlante Alyson Johnson Joe Hobot Christopher Hubbard	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.

	Sarah Wehrenberg Sara Grant John Holmlund Jamie Barton Zachary Johnson Jeff McArthur Andrew Arlt Christina Ashford Jonathan Enns Nathanael Christen	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Minneapolis – ALC	Sarah Sehnert Manuel Pena	Experimental Prog. Experimental Prog.
Northland Learning Center – ALC	Kimberly Yuretich Michael Goodrie Katherine Larrabee Brenton Fadum Charles Plantz Ashley Hammer Lyman Foxx	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
Pequot Lakes	Carl Borles	Experimental Prog.
Pillager Area Charter	Warren Mertens	Experimental Prog.
River's Edge Academy	Emily Lindberg Casy Fath Sky Davey Heather Evjen Meghan Cavalier David Melvin	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
St. Michael-Albertville – ALC	Amy Emerson Craig Wignes Jana Thorson	Experimental Prog. Experimental Prog. Experimental Prog.
SW/WC Service Coop – ALC	Joan Solem	Experimental Prog.
Walker-Hackensack-Akeley – ALP	Julie Aldridge	Experimental Prog.

4. Report: Variance and Temporary Limited License Appeals issued. Report was received.

C. Discretionary Variance Requests:

K. Palmen moved to approve the discretionary variance requests for St. Paul (Auyeung). R. Hill seconded the motion. D. O'Brien abstained. The motion carried.

J. Bellingham moved to approve all discretionary variance requests with exception of Rochester Math and Science (Ayadi). K. Delaney seconded the motion. M. Larson abstained from Farmington. The motion carried.

L. Covington Clarkson moved to approve discretionary variance for Rochester Math and Science (Avadi). J. Bellingham seconded the motion. The motion carried unanimously.

East Range Academy	Shane Walters	Industrial Technology 5-12
Farmington	Ronald Williams	Social Studies 9-12
Little Falls	Noelle Salmonson	Speech Language Pathologist
MAWSECO	Barbara Penk	Teacher Coordinator Work Based Learning 9-12
Pillager	Dan Devine	Visual Arts K-12
Rochester Math and Science	Morenike Ayadi	Math 5-8
St. Paul	Josephine Auyeung	Chinese Language K-12
Verndale	Tracy Hegarty	Physics 9-12

D. Community Expert Requests

Board members were given time to review materials again.

M. Larson moved to approve all Group I First Time Nonlicensed Community Expert requests with the exceptions of G.F.W. (Nelson), Rochester STEM Academy (Lahos) and Spectrum High School (Mattson), R. Hill seconded the motion. K. Delaney abstained from South Washington. The motion carried.

R. Hill moved to approve the request from G.F.W. (Nelson). K. Delaney seconded the motion. The motion carried unanimously.

D. Bittman moved to approve the request from Rochester STEM Academy (Lahos). M. Larson seconded the motion. The motion carried unanimously.

R. Hill moved to reconsider the the initial motion regarding Group I First Time Nonlicensed Community Expert requests. K. Palmen seconded the motion. The motion carried unanimously.

R. Hill moved to approve the request from Rochester STEM Academy. K. Delaney seconded the motion. The motion carried unanimously.

R. Hill moved to approve all Group I First Time Nonlicensed Community Expert requests with the exceptions of G.F.W. (Nelson), Rochester STEM Academy (Lahos), Rochester Math and Science (Yare) and Spectrum High School (Mattson). M. Larson seconded the motion. The motion carried unanimously.

M. Larson moved to approve the request from Spectrum High School (Mattson). L. Covington Clarkson seconded the motion. J. Bellingham, M. Larson, and K. Palmen voted no. L. Covington Clarkson, K. Delaney, R. Hill, L. Runck and D. O'Brien voted yes. D. Bittman abstained. The motion carried.

L. Covington Clarkson moved to approve the request from Rochester Math and Science (Yare). D. Bittman seconded the motion. D. Bittman, D. O'Brien, and L. Runck voted yes. J. Bellingham, L. Covington Clarkson, K. Delaney, R. Hill, M. Larson, and K. Palmen voted no. The motion did not carry.

K. Palmen moved to approve the request from Farmington (Jasinski). D. Bittman seconded the motion. M. Larson and D. O'Brien abstained. The motion carried.

Group I – First Time Nonlicensed Community Expert Requests approved

<i>School</i>	<i>Teacher</i>	<i>Program</i>
Brainerd	Angela Jo Bahr	Developmental Disabilities 5-8
Cannon River STEM	Lei Yang	Chinese Language K-8
Carver Scott	Laura Talvitie	Criminal Justice 10-12
Eastern Carver County	Ling Wang	Chinese Language 7-12
Edina	Kim Eckman	Latin Language 6-9
Forest Lake	Fang Deng	Chinese Language 7-12
G.F.W	Mary A Nelson	Communication Arts and Lit. 9-12
Hmong College Prep	Cheng Yang Yer Her Malee Thao	Hmong Language K-12 Hmong Language K-12 Hmong Language K-12
Hopkins	Fang Yuan	Elementary Ed K-6
ISD 287	James Kurtz	Law Enforcement 10-12
Lakes International Language	Ana Maria Zarzuela	Elementary Education K
Rochester STEM Academy	Hassan Lahos	Arabic Language 9-10
St. Cloud	Bonyin King Georgina Kowalczyk Hao Li Terri Weber Robert Knapp Katherine Vinje Yu Han Chang Scott Thompson	Elementary Ed K Elementary Ed 3 Elementary Ed K-6 Elementary Ed 2 Elementary Ed 1 Elementary Ed 4 Elementary Ed 4 Technology Ed 9-12
St. Louis Park	Maikel Pifferrer	Spanish Language K-7
St. Paul	Changying Yan	Mandarin Chinese K
St. Paul Conservatory For Performing Artists	Katherine Gorr Andrea Tutt Dario Tangelson Jason Ballweber Sarah Bellamy Annie Rollins Chris Yon Justin Spooner Laura Selle Virtucio	Theatre and Vocal Music 9-12 Theatre 9-12 Theatre 9-12 Theatre 9-12 Theatre 9-12 Theatre 9-12 Theatre 9-12 Dance 9-12 Theatre 9-12 Dance 9-12
South Washington	Sharon Kwan	Mandarin Chinese K-12
Spectrum High School	Polly Matteson	Non Licensure Area 7-10
Spring Lake Park	Daniela Perez	Elementary Ed 2
Staples Motley	Linda Beebe	Elementary Computer Courses K-6
Twin Cities Academy HS	Tyler Pence	Math 7-12
Twin Cities German Immersion	Wolfgang Koch	Elementary Ed 4
West Metro	James Grigsby	Dance K-12
Yinghua Academy	Chia-yu Lin	Elementary Ed K

R. Hill moved to approve all Group II Renewal/Repeat Nonlicensed Community Expert requests with the exception of Higher Ground Academy (Wilson and Effiom) and Mounds View (Cantellano). L. Covington Clarkson seconded the motion. The motion carried unanimously.

D. Bittman moved to approve the request from Mounds View (Cantellano). M. Larson seconded the motion. The motion carried unanimously.

D. Bittman moved to approve the request from Higher Ground Academy (Wilson). K. Delaney seconded the motion. The motion carried unanimously.

M. Larson moved to approve the request from Higher Ground Academy (Effiom). L. Covington Clarkson seconded the motion. The motion carried unanimously.

Group II Renewals and Repeats Nonlicensed Community Expert Requests approved

<i>School</i>	<i>Teacher</i>	<i>Program</i>
Academia Cesar Chavez	Amalia Juckem	Spanish 3-6
Aurora Charter School	Patricia Garcia Gil	Spanish 6-8
Bloomington	Jane Samsal	Dance 9-12
Browns Valley	Virginia Westbrook	Instrumental and Vocal Music K-8
Buffalo Hanover Montrose	Debra Bestland	Dance 9-12
Carver Scott	Gregg Flekke David Dettmann	Communication Technology Careers 9-12 Non Licensure Area - Criminal Justice 10-12
College Prep Elementary	Tong Ge Yang	Hmong Language and Culture 1-6
Cologne Academy	Carmen Lopez Marshall	Spanish Language K-8
Eastern Carver County	Jihong Dou Yan Wang	Chinese Language 9-12 Chinese Language 7-12
Elk River Schools	Anne Webskowski	Chinese Language 9-12
Higher Ground Academy	Ahmed Iman Abdirahman Bertrand Wilson Emilia Effiom	Arabic Language K-5 Business 9-12 Reading K-12
Hmong College Prep	Song Thao	Visual Arts K-12
ISD 287	Ben Drewelow Anne McGannon	Developmental Disabilities and EBD SPED K-12 Developmental Disabilities K-12
Itasca	Lisa Lynne Fox	Parent and Family Ed Adult
Mankato	Susan Larsen	Parent and Family Ed Adult and Early Childhood B-grade 3
Minnesota International Middle Charter School	Abdulaziz Ali	Somali 5-8
Minnetonka	Jihong Dou	Chinese Language K-6
Mounds View	Aldo Cantellano	EBD SPED K-5
New Millennium	Yer Thao	Hmong Language and Culture K-8
Northeast Metro 916	Dawn Goebel Mary McGuire Joan France	Cosmetology 9-12 Law Enforcement 9-12 Cosmetology 9-12
Northfield	Mary Weaver	Family and Consumer Science 6-8
Pelican Rapids	Alecia Jongeward	Science 5-8
Pillager	Greg Zimmerman	Math 9-12
Rosemount Apple Valley Eagan	Kathy Wang	Mandarin Chinese 8-12

St. Cloud	Congyu Zhang Feng Dong	Elementary Ed K Elementary Ed 2
St. Paul	Hongjuan Zhou	Elementary Ed K
St. Paul Conservatory For Performing Artists	Leann Campbell-Noonan Abdo Sayegh Shannon Roberg	Dance 9-12 Dance 9-12 Dance 9-12
South St. Paul	Patricia Nix	Parent Education - Adult
STEP Academy	Walter Novillo	Math 6-12
Stillwater	Rebecca Mazzara	ASL 10-12
Tracy Area Schools	Paul Coffland	ESL 7-12
West Metro	Alexei Casselle Raquel Xochihua-Strickland	Spoken Word/Film Studies 9-12 Spanish 9-12

E. MDE Report: Dr. Rose Chu, Assistant Commissioner reported on several MDE initiatives including the Global Literacy Advisory Board. She provided information regarding school designations under the new waiver process, including Reward schools, Celebration schools, Focus schools, and Priority schools.

F. Public Comment: None at this time.

III. Unfinished Business: None at this time.

IV. New Business

A. Action: Proposals for streamlined processes for out-of-state applicants: Karen Balmer and Erin Doan presented a series of recommendations (“Phase I”) regarding streamlined processes for out-of state teacher applicants. Richard Wassen, MDE’s Director of Educator Licensing, also provided updates and was available for comment and questions from board members.

R. Hill moved to approve the Phase I recommendations as presented. M. Larson seconded the motion. R. Hill amended to include effective date of September 17, 2012. The motion carried unanimously.

B. Report: Review of current Board of Teaching by-laws: This agenda item was post-poned.

C. Report: Teacher Performance Assessment updates: Kitty Foord, from Minnesota State University, Mankato, and the TPA Steering Committee, presented an overview of the TPA and engaged in dialogue with Board members about the TPA.

D. Action: Updates from the PERCA Working Group and proposals for PERCA structure: Karen Balmer, Erin Doan, and JoAnn Van Aernum provided a report with updates from the PERCA working group and recommendations for action.

M. Larson moved to approve the staff recommendations. K. Palmén seconded the motion. The motion carried unanimously.

E. Report: Updates regarding new Board of Teaching website: This agenda item was post-poned.

V. Reports: None at this time

VI. Licensure Matters: Chair L. Runck closed meeting for Licensure Matters at 1:28 p.m.

L. Covington Clarkson moved that the Board of Teaching adopt the Stipulation Agreement in the matter of the school social work license of Sonja Y. Brevik signed by Sonja Y. Brevik on August 27, 2012, and that the Chair of the Board be authorized to sign the Stipulation Agreement on behalf of the Minnesota Board of Teaching. K. Palmen seconded the motion. The motion carried unanimously.

D. Bittman moved that the Board of Teaching adopt the Stipulation Agreement in the matter of the public school nurse license of Jane K. Conroy signed by Jane K. Conroy on August 27, 2012, and that the Chair of the Board be authorized to sign the Stipulation Agreement on behalf of the Minnesota Board of Teaching. L. Covington Clarkson seconded the motion. The motion carried unanimously.

The meeting was reopened to the public at 1:37 p.m.

VII. Adjourn: Chair Runck moved to adjourn the meeting at 1:38 p.m.

Next meeting: Friday, October 12, 2012