Minnesota Department of Education

# Integration Plan Components

***The following information should be included in a district's integration plan.***

**District Information:**

- District Name
- District Number
- Superintendent
- Superintendent's Phone Number
- Superintendent's Email Address
- District Office Address (Mailing Address, City, State, ZIP)
- Name/Title/Phone Number/Email Address of Person who Prepared Plan
- Date of Board Approval of Plan
- Date of Submission to MDE

**Type of Integration Plan (specify one of the following):**

1. Four year **inter-district** plan
2. Three year **intra-district** plan
3. Combined **inter- and intra-district** plan

***If you are not sure which type of integration plan is appropriate for your district, contact the Minnesota Department of Education.***

**FOR FOUR YEAR *INTER-DISTRICT* PLANS, include:**

- **Beginning and End Dates of Integration Plan** (e.g. June 2012—June 2016)
- **Integration Collaborative Members**: List all districts in your integration collaborative and their Racially Isolated, Adjoining, or Voluntary status.
- **Multi-District Collaborative Council (MDCC)**: Provide a description of the extent of community outreach that preceded development of the inter-district plan.
- **Cross-district Integration Issues:** List issues identified by the MDCC and used as the basis for this plan.
- **Statement of Integration Goals**: Provide specific goals premised on valid and reliable measures, effective and efficient use of resources, and continuous adaptation of best practices. MDE recommends that these goals be developed and written as SMART goals.
- **Strategies for Meeting Goals**: Describe or list innovative and practical strategies and programs that will enable collaborative member districts to achieve annual progress in realizing the integration plan goals listed above. Please see Minn. Rule 3535.0170 Subp.6 B. for specific cross-district options to consider.

- **Evaluation:** Your plan should establish valid and reliable measures designed to demonstrate the amount of annual progress made in realizing inter-district integration plan goals and, by extension, the statutory goals of increased interracial contact and improved educational opportunities and outcomes designed to close the academic achievement gap.

**FOR THREE YEAR *INTRA-DISTRICT* PLANS, include:**

- **Beginning and End Dates of Integration Plan** (e.g. June 2012—June 2015):
- **Racially Identifiable School Sites:** List all current Racially Identifiable School Sites within your district as identified by MDE.
- **Community Collaboration Council (CCC):** Provide a summary description of the extent of community outreach that preceded development of the intra-district plan.
- **Intra-District Integration Issues:** List issues identified by the CCC and used as the basis for this plan.
- **Statement of Integration Goals**: Provide specific goals premised on valid and reliable measures, effective and efficient use of resources, and continuous adaptation of best practices. MDE recommends that these goals be developed and written as SMART goals.
- **Strategies for Meeting Goals:** Describe or list integration efforts the district plans to implement at each racially identifiable school. All strategies and programs must be educationally justifiable and provide options for intra-district integration; that is, they must have both academic and integrative value relative to the racially identifiable school(s) within your district. Please see Minn. Rule 3535.0160 Subp.3 B. for specific options to consider.
- **Evaluation:** Your intra-district plan should establish valid and reliable measures designed to demonstrate the amount of annual progress made in realizing integration plan goals and, by extension, the statutory goals of increased interracial contact and improved educational opportunities and outcomes designed to close the academic achievement gap at your district's racially identifiable school site(s).

**FOR COMBINED INTER- AND INTRA-DISTRICT PLANS, include all the above information in your plan.** Please differentiate the two types of plan and related programming within your combined plan.