Minnesota Department of Education

Food and Nutrition Service
1500 Highway 36 West
Roseville, MN 55113

SCHOOL NUTRITION PROGRAM APPLICATION

Program Period 07/01/14 – 06/30/2015

INSTRUCTIONS: Complete the sponsor information page for your sponsoring organization. Complete one site information page for each site (make additional copies as needed). Questions: contact Food and Nutrition Service (FNS) at: 1.800.366.8922 (MN Toll-free), 651.582.8526, fax: 651.582.8501 or e-mail: mde.fns@state.mn.us

SPONSOR IDENTIFICATION INFORMATION

Sponsoring Organization Name: _____ Sponsoring ID Number (assigned by FNS) _____

Address:_____City:_____State_____Zip Code_____

Contact Person Name:_____Contact Person Title:_____

Contact E-mail Address:_____

Telephone Number:_____ Fax Number:_____

1. Food service operations are managed under a contract with a food service management company (does not include vended catering contracts):

   ☐ No ☐ Yes (Contact FNS for further instructions regarding contract submission.)

2. Meals are provided through a vended meal/catering contract:

   ☐ No ☐ Yes (Contact FNS for further instructions regarding contract submission.)

3. Menu certification documentation has been submitted:

   ☐ No ☐ Yes (Contact FNS for further instructions regarding menu certification.)

Sponsoring Authority Certification

I certify that the information on both the sponsor and site applications and attachments is true to the best of my knowledge; that reimbursement will be claimed only for meals and snacks served to eligible participants; that meals and snacks offered will meet current meal pattern requirements in addition to any new phased-in requirements; and that the programs applied for will be available to all eligible participants regardless of race, age, color, disability, gender, or national origin. I understand that this information is being given in connection with the receipt of federal and state funds; that officials of the U.S. Department of Agriculture and the Minnesota Department of Education may verify this information; and that deliberate misrepresentation may subject me to prosecution under applicable state and federal criminal statutes.

_____

Printed Name of Responsible Authority

_____

Signature of Responsible Authority

_____ _____

Title of Responsible Authority Date

SITE IDENTIFICATION INFORMATION (one page for each site)

Sponsoring Organization Name: _____ Site Name: _____

Site Address:_____City_____State_____Zip_____

Site Contact Person Name: _____ Site Contact Person Title: _____

Site Contact E-mail Address: _____ Site Telephone Number: _____

Site ID (assigned by FNS): _____

Additional Site Information:

1. Classification of Site

   ___Day School

   ___Boarding School

   ___Residential Child Care Institution

2. Site Administration

   ___ This is a Public Site
   ___ This Site is Legally Separate from the Sponsoring Authority

3. Estimated Daily Enrollment: _____

Program Information

4. National School Lunch Program

   A. Program Participation:

      ___ Regular

      ___ Base year for Provision 2/3

      ___ Community Eligibility Provision

      ___ Not Participating

   B. Months in which lunches are served (check all that apply):

      ___All Months

      ___January ___February ___March ___April ___May ___June

      ___July ___August ___September ___October ___November ___December

5. School Breakfast Program

   A. Program Participation:

   ☐ Regular

   ☐ Base year for Provision 2/3

   ☐ Community Eligibility Provision

   ☐ Not Participating

   B. Months in which breakfasts are served (check all that apply):

   ☐ All Months

   ☐ January ☐ February ☐ March ☐ April ☐ May ☐ June

   ☐ July ☐ August ☐ September ☐ October ☐ November ☐ December

6. **Afterschool Snack Program** (Where supervised children and planned educational program component exist.)

   A. Program Participation:

   ☐ Not Participating

   ☐ Participating

   I certify that the afterschool care program at each sponsored site:

   1. Operates after school hours.
   2. Provides regularly scheduled, organized childcare services, including educational or enrichment activities, to enrolled school-age children in a structured and supervised setting.
   3. Students who are part of school sports teams and clubs can receive afterschool snacks or meals as part of a broad based, overarching educational or enrichment program offered by a school.

   B. Months in which afterschool snacks are served (check all that apply):

   ☐ All Months

   ☐ January ☐ February ☐ March ☐ April ☐ May ☐ June

   ☐ July ☐ August ☐ September ☐ October ☐ November ☐ December