

MEMORANDUM

TO: Independent School District Superintendents

Charter School Directors

Tribal School Superintendents

FROM: Dennis W. Olson, Director of American Indian Education

DATE: September 20, 2013

RE: American Indian Education Transmittal of Resolution/Parent Committee Roster

and Resolution Forms

Compliance with Minnesota Statutes, section 124D.78, requires that school districts that enroll ten or more American Indian students complete the enclosed Transmittal of Resolution documents *each* school year. Please note that the district needs to convene a parent meeting in order to complete the forms.

The completed forms (3 pages) should be mailed via U.S. Postal service to:

Office of Indian Education Minnesota Department of Education 1500 Highway 36 West Roseville, MN 55113

Forms are due no later than **December 15, 2013**. Remember to keep a copy for your files.

If you have any questions or need assistance completing these documents, contact Dennis Olson at 651-582-8300 or at dennis.w.olson@state.mn.us. Thank you for your cooperation.