Minnesota Department of Education

Food Distribution Program

School Year 2013 – 2014 Spring Survey Packet

Minnesota Department of Education; Safety, Health and Nutrition Division; 1500 Highway 36 West; Roseville, MN 55113. Sponsors may contact the Food Distribution Program team for assistance via email at FNS.FDP@state.mn.us or by phone at 651-582-8526 or 800-366-8922 (Minnesota Toll-free).
Visit the Food Distribution section of the Minnesota Department of Education website

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Overview of Food Distribution Program Surveys

The Food Distribution Program (FDP) offers Regular USDA Foods and Commercial Rebate Products through commodity and product surveys within an online food ordering system called Cyber Linked interactive Child-nutrition System (CLiCS1). Surveys are a tool for sponsors to vote for desired commodities, product rebate groups, and delivery months, but survey entries are not a guarantee. Once sponsors complete "votes" of desired commodities, Rebate Product groups and months, FDP staff will summarize each survey. Summarizing surveys determines the average demand for commodities, rebate product groups and desired delivery months. FDP staff then request USDA Foods from USDA to meet Minnesota demand.

The Minnesota Department of Education (MDE) – Food and Nutrition Services (FNS) Food Distribution Program (FDP) staff notifies sponsors of available surveys via the FNS COMM Listserv typically twice per program year-Spring and Fall. Spring surveys are available mid-February through the close on April 15. These surveys offer a large spectrum of USDA Foods and Rebate products. Fall surveys are available mid-September through the close in October. These surveys usually offer a smaller spectrum of USDA foods and are less reliable in meeting survey demand. Fall surveys may include Bonus (Non-entitlement) commodity surveys. The FDP team offers product surveys eligible for cash rebates in the spring and again in the fall with possibly additional products.

Responding to surveys

- Step 1: Login to CLiCS 1 - Selecting "All Program years" hyperlink.
- Step 2: Select "Food Distribution+".
- Step 3: Select "Survey Mgmt".
- Step 4: Select the "Product Survey" tab for Rebate Products surveys
- Step 5: Select the "Commodity Survey" tab for Regular USDA Foods, Fee-for-Service and Department of Defense Fresh Produce (DoD) surveys.
- Step 6: Reminder! Decline Survey: Check the decline box if you are not participating in a survey. Note: Selecting decline will also zero out requested quantities of commodities.
- Step 7: Select the "Year" within Search Criteria.
  Note: The year is when the school year ends. Example: School Year 2012-2013 would be Year 2013.
- Step 8: Select "Search."
- Step 9: Select the hyperlink for the desired survey number.
- Step 10: Select "**SAVE**" often and before exiting the survey. Sponsors may re-enter the survey and save changes over and over…until the survey closes.

Regular USDA Foods Distributors

Distributor	*Key Contact*	*Phone*	*Email*
AH Hermel	Ross Nelson	507-233-4450	Rnnuw@newulmtel.net
Cash-wa Foods	Sheri Severson	605-225-1275	sheri.severson@cashwa.com
Food Service of America	Erin Aashiem	701-281-4413	erin_aasheim@fsafood.com
Fox River Foods	Hilary Curotto	800-589-1034	hilaryv@foxriverfoods.com
Indianhead Food Service	Teri Sepke	715-834-2777	tsepke@callifd.com
Martin Brothers Distributing Company	Natalea Koehn	319-273-9782	nkoehn@martinsnet.com
Reinhart – LaCrosse	Martina Niedoerkorn	800-827-4020	mxnierdoerkorn@rfsdelivers.com
Reinhart - Marshall	Janelle Geurts	800-756-5256	JWGeurts@rfsdelivers.com
Reinhart - Rogers (Twin Cities)	Jolene Moon	800-718-3966	jtmoon@rfsdelivers.com
Roma of Minnesota	Barry Brokins	651-503-9677	bbrookins@pfgc.com
Southwest Wholesale Company	Louise Blum	507-532-5787	swwholesale@knology.net
Sysco - Minnesota	Sue Drake	763-785-7540	drake.sue@min.sysco.com
Sysco- Midwest (Formerly Apperts)	Kevin Welle	800-982-2053	kwelle@apperts.com
Sysco - North Dakota	Joshua Pfaff	701-280-6306	Pfaff.joshua@nd.sysco.com
Upper Lakes Foods, Inc.	Denise Sorensen	800-879-1265	denisesorensen@ulfoods.com
US Foodservice - Plymouth	Mary Ann Johnson	763-557-2364	MaryAnn.Johnson@usfood.com
US Foodservice - GFG Division	Jennifer Bethea	800-434-9950	jennifer.bethea@usfoods.com
US Foodservice - Iowa (dba Hawkeye)	Lon Luhmann	800-594-8484	lon.luhman@usfoods.com

All sponsors participating in the Food Distribution Program are required to select an approved Regular USDA Foods Distributor in CLiCS1 by **May 15** prior to the start of a new program/school year. In addition, Sponsors must communicate their request and confirm service directly with the distributor contact above.

Department of Defense- Fresh Fruit and Vegetable Program Overview

The Department of Defense (DoD) Fresh Fruit and Vegetable is the only way for sponsors to use entitlement to procure fresh produce. A minimum of $300 will have to be allocated to participate in the DoD Fresh Program. The minimum for delivery is $150 per delivery. To survey for DoD, sponsors will use increments of $1000.00 (Comm ID 300099) and $1.00 (Comm ID 300099-2).Once allocated, entitlement can be used anytime throughout the school year. Entitlement in this program does not carry over to the next school year. Any unused entitlement remaining after June 30 will be lost.

Fee-For-Service USDA Foods Processors

Processor Name	*Key Contact*	*Phone*	*Email*
AdvancePierre Foods	Candace.Putman	513-682-7162	Candace.Putman@advancepierre.com
American Foods Group	Tanya Culbert	405-745-6523	tculbert@amerincanfoodsgroup.com
Captain Ken's Foods, Inc.	John Traxler	651-298-0071	jtraxler@captainkens.com
Integrated Food Service	Cindy Barbaro	847-373-7448	cb@integratedfoodservice.com
J.T.M. Food Group	Brian Hofmeier	952-546-5353	brianhofmeier@jtmfoodgroup.com
Tyson	Randy Collins	479-290-3370	randy.collins@tyson.com

In the Fee-For-Service Commodity Survey, sponsors choose a USDA Foods approved processor to divert Beef and/or Pork. To determine the number of pounds to divert and to coordinate delivery of finished products throughout the school year, contact the broker or processor and request a commodity calculation worksheet. This worksheet will enable a sponsor to enter into the CLiCS1 Commodity Survey the total pounds of beef and/or pork per processor for the entire school year.

NOTE: The July month field where the pounds are entered into the FFS survey is not reflective of when a sponsor will receive the product or when it will be available to order from the USDA Food Processor.

Minnesota Rebate Program (MRP) Manufacturers

Asian Food Solutions
Barrel O' Fun Snack Foods
Basic American Foods
Best Maid Cookie Company
Bongards' Creameries
Bosco Pizza Company
Café Favorites
Cargill Kitchen Solutions, Inc.
Citrus Systems
ConAgra Foods/ Gillard Foods
ConAgra/Lamb Weston
High Liner Foods
Idahoan
Integrated Foods
J&J Snack Foods Corporation
Jennie-O Turkey Store
JR Simplot Company
J.T.M. Provisions Co., Inc.
Land O'Lakes
Ling's (Out of the Shell dba Ling's)
McCain Foods
Michael's Foods, Inc.
Mrs. Clark's Foods, Inc.
Nardone Bros Baking Company
National Food Group
Pilgrim's Pride
Red Gold
Rich Products Corporation
Schwan's Food Company
Trident Seafoods
Tyson Foods, Inc.

The Minnesota Rebate Program allows sponsors to utilize commodity entitlement through a state-administered cash rebate system. Minnesota approved over 30 manufacturers for SY 2014, offering more than 1300 commercially available products.

School Year 2013-2014 CLiCS 1 Spring Survey List
Regular USDA Foods

The following is a key to the USDA Subgroup listing of commodities which meet the new meal requirements.

DG - Dark green vegetable subgroup
LG - Legumes vegetable subgroup
OTH - Other vegetable subgroup
RO - Red/Orange vegetable subgroup
ST - Starchy vegetable subgroup
WGR - Whole Grain Rich subgroup

An asterisk (*) denotes USDA Foods low or reduced sodium.

Commodity Survey 1 – Regular USDA Foods Staples – Dates: Mid-March to 4/15/2013

CHEESE

USDA Foods Description	COMM ID	PACK SIZE
Cheese Blend, Yellow, Amer/Skim Milk Reduced Fat, Sliced	100036	6/5 lb
Cheese, American, Yellow, Pasteurized, Sliced *	100018	6/5 lb
Cheese, Cheddar, Yellow, Reduced Fat, Shredded	100012	6/5 lb
Cheese, Mozzarella, Low Moisture Part Skim, Shredded *	100021	30 lb box

NUTS AND SEEDS

USDA Foods Description	COMM ID	PACK SIZE
Peanut Butter, Smooth, No *trans* fats, Canned	100396	6/5 lb (can or jars)
Sunflower Seed Butter, Smooth, No *trans* fats, 6/5#	100935	6/5#

OILS

USDA Foods Description	COMM ID	PACK SIZE
Oil, Soybean, Low Saturated Fat, Gallon	100442	6/1 gal bottle

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GRAINS/FLOUR PRODUCTS

USDA Foods Description	COMM ID	PACK SIZE	Subgroup
Flour, Whole Wheat 5	100410	8/5 lb bag	WGR
Flour, All Purp Enrich Unbleach	110146	8/5 lb bag	
Flour, Bread Enrich Bleach	110147	8/5 lb bag	
Macaroni Whole Grain	100919	20 lb ctn	WGR
Oats 3, Rolled	100466	12/3 lb pkg	WGR
Pancakes, Whole Wheat	100937	144 ct/ctn	WGR
Rice, Brown, Long-Grain, Parboiled	100500	24/2 bag	WGR
Rice, Long-Grain, Parboiled	100494	25 lb bag	
Rice, Medium-Grain No 1	100496	25 lb bag	
Rotini Whole Grain	100434	20 lb ctn	WGR
Spaghetti Whole Grain	100427	20 lb ctn	WGR
Tortillas, Whole Wheat	100938	12/24 1.5 oz ctn	WGR

Commodity Survey 2 – Regular USDA Foods Fruits – Dates: Mid-March to 4/15/2013

FRUITS

USDA Foods Description	COMM ID	PACK SIZE
Apple Slices, Unsweetened, Canned	100206	6/No 10 can
Apple Slices, Unsweetened, Canned	100258	30 lb ctn
Applesauce, Unsweetened Canned,	100208	6/No 10 can
Apricots, Cups, Frozen	100261	96/4.5 oz cups
Apricots, Diced, Peeled, Extra Light Sucrose, Canned	110230	6/No 10 can
Apricots, Halves, Extra Light Sucrose, Canned	110231	6/No 10 can
Blueberries, Cultivated, Unsweetened, Frozen	100244	30 lb ctn
Cherries, Dry #4	100299	4/4No ctn
Cranberry Sauce, Canned	100214	6/No 10 can
Fruit Mix, Dried	110161	5/5 lb ctn
Fruit Mix, Extra Light Sucrose, Canned	110233	6/No 10 can
Orange Juice, Unsweetened, Singles, Frozen	100277	70/4 oz ctn
Peaches, Clingstone, Diced, Extra Light Sucrose, Canned	110234	6/No 10 can
Peaches, Freestone, Cups, Frozen	100241	96/4 oz cups
Pears, Diced, Extra Light Sucrose, Canned	110237	6/No 10 can
Pears, Halves, Extra Light Sucrose, Canned	110238	6/No 10 can
Pears, Sliced, Extra Light Sucrose, Canned	110239	6/No 10 can
Raisins, 1.33 ounce	100293	144/1.33 oz box
Strawberries, Diced, Cups, Frozen	100256	96/4.5 oz cups
Strawberries, Sliced, Frozen	100254	30 lb ctn
Strawberries, Whole, Unsweetened, Frozen	100253	30 lb ctn

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Commodity Survey 3– Regular USDA Foods Vegetables– Dates: Mid-March to 4/15/2013

LEGUMES

USDA Foods Description	COMM ID	PACK SIZE	Subgroup
Beans, Baby Lima, Low-sodium, Canned *	100371	6/No 10 can	LG
Beans, Black (Turtle), Low-sodium, Canned *	100359	6/No 10 can	LG
Beans, Black-eyed Pea, Low-sodium, Canned *	100368	6/No 10 can	LG
Beans, Garbanzo, Dry	110089	25 lb bag	LG
Beans, Garbanzo, Low-sodium, Canned *	100360	6/No 10 can	LG
Beans, Great Northern, Dry	110066	25 lb bag	LG
Beans, Great Northern, Low-sodium, Canned *	100373	6/No 10 can	LG
Beans, Pinto, Low-sodium, Canned *	100365	6/No 10 can	LG
Beans, Red Kidney, Low-sodium, Canned *	100370	6/No 10 can	LG
Beans, Refried, Low-sodium, Canned *	100362	6/No 10 can	LG

VEGETABLES

USDA Foods Description	COMM ID	PACK SIZE	Subgroup
Beans, Green, Low-sodium, Canned *	100307	6/No 10 can	OTH
Beans, Green, No added salt, Frozen	100351	30 lb ctn	OTH
Broccoli Florets, No added salt, Frozen	110282	30 lb ctn	DG
Carrots, Sliced, Low-sodium, Canned *	100309	6/No 10 can	RO
Carrots, Sliced, No added salt, Frozen	100352	30 lb ctn	RO
Corn, Whole Kernel, No added salt, Canned	100313	6/No 10 cans	ST
Corn, Whole Kernel, No added salt, Frozen	100348	30 lb ctn	ST
Peas, Green, Low-sodium, Canned *	100315	6/No 10 can	ST
Peas, Green, No added salt, Frozen	100350	30 lb ctn	ST
Potatoes, Oven, Frozen	100357	6/5 lb packs	ST
Potatoes, Rounds, Frozen	100358	6/5 lb packs	ST
Potatoes, Wedges, Fat Free, Frozen	100356	6/5 lb packs	ST
Salsa, Low-sodium, Pouch *	110186	6/106 oz pouch	RO
Spaghetti Sauce (Meatless), Low-sodium, Canned *	100336	6/106 oz pouch	RO
Sweet Potatoes, Extra Light Syrup, Low-sodium, Canned *	100317	6/No 10 can	RO
Sweet Potatoes, Mashed, No added salt, Frozen	100354	6/5 lb packs	RO
Sweet Potatoes, Random Cut, No added salt, Frozen	100353	6/5 lb packs	RO
Tomato Paste, Low-sodium, Pouch *	110189	6/102 oz pouch	RO
Tomato Sauce, Low Sodium, Canned *	100334	6/102 oz pouch	RO
Tomatoes, Diced, No added salt, Pouch	110185	6/102 oz pouch	RO

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Commodity Survey 4– Regular USDA Foods Meats and Eggs– Dates: Mid-March to 4/15/2013

EGG PRODUCTS

USDA Foods Description	COMM ID	PACK SIZE
Eggs, Whole 5#, Frozen	100046	6/5 lb ctn

FISH PRODUCTS

USDA Foods Description	COMM ID	PACK SIZE
Catfish, Filet Strips, Frozen	100201	4/10 lb pigs

BEEF PRODUCTS

USDA Foods Description	COMM ID	PACK SIZE
Beef, Canned	100127	24/24 oz can
Beef, Crumbles w SPP, Cooked *, Frozen	100134	4/10 lb pkg/ctn
Beef, Fine Ground, Frozen	100158	40 lb. ctn
Beef, Patties, 90/10, Frozen	110346	40 lb. ctn
Beef, Patties, Cooked*, Frozen	110322	40 lb. ctn

PORK PRODUCTS

USDA Foods Description	COMM ID	PACK SIZE
Ham, Cooked, Water-added, Frozen	100184	4/10 lb hams/ctn
Ham, Cooked, Cubed, Frozen	100188	8/5 lb pkg/ctn
Ham, Cooked, Thin Sliced, Frozen	100187	8/5 lb pkg/ctn
Pork Leg Roast, Frozen	100173	32-40 lb. ctn

POULTRY PRODUCTS

USDA Foods Description	COMM ID	PACK SIZE
Chicken, Diced, Frozen	100101	40 lb ctn
Chicken, Fajita Strips, Frozen *	100117	30 lb ctn
Turkey, Deli Breast, Frozen	100121	40 lb ctn
Turkey, Hams, Frozen *	100126	40 lb ctn
Turkey, Roast, Frozen	100125	32-48 lb ctn
Turkey, Taco Filling, Cooked, Frozen *	100119	30 lb ctn

Fee-For-Service (FFS)

Commodity Survey 5 – USDA Foods-Beef and Pork – Dates: Mid-March to 4/15/2013

Comm ID	USDA Foods Description	Price per Pound
100154	BEEF COARSE GROUND FRZ CTN-Bulk	$2.24
100193	PORK PICNIC BNLS FRZ CTN-Bulk	$1.34

Department of Defense- Fresh Fruit and Vegetable Program (DoD- Fresh)

Commodity Survey 6 – DoD-Fresh – Dates: Mid-March to 4/15/2013

Comm ID	Description	Price unit
300099	$1000.00 increment - DoD Fresh Produce	$1000.00
300099-2	$ 1.00 increment - DoD Fresh Produce	$1.00

Product Preference Surveys/MN Rebate Program

Product Survey 7 – Potato Products – Dates: Open Mid-March to 4/15/2013

Rebate Product Manufacturer	Rebate Group(s)-Product Type
Basic American	R217-Potato Products
Simplot	R188-R207-Potato Products
Idahoan Foods	R234-Potato Products
Lamb Weston	R182-R210-Potato Products
McCain	R181-R209-Potato/Sweet Potato

Product Survey 8 – Pizza Products – Dates: Open Mid-March to 4/15/2013

Rebate Product Manufacturer	Rebate Group(s)-Product Type
Bosco's Pizza	R194-Pizza Products
Conagra Foods	R106-Pizza Products
Nardone Bros Baking Co*	R236-Pizza Products
Schwan's Foodservice	R119-Pizza Products

Product Survey 9 – Cheese Products – Dates: Open Mid-March to 4/15/2013

Rebate Product Manufacturer	Rebate Group(s)-Product Type
Bongards	R227-Cheese Products
JTM	R197-Cheese Products
Land O Lakes	R145-Cheese Products
Cafe Favorites	R177-Cheese Products
Richs	R139-Cheese Products

Product Survey 10 – Poultry and Egg Products – Dates: Open Mid-March to 4/15/2013

Rebate Product Manufacturer	Rebate Group(s)-Product Type
Asian Foods	R226-Chicken Products
Cargill (Sunnyfresh)	R121-Egg Products
Jennie O	R140, R141, R142-Turkey Product
JTM	R230-Turkey Products
Lings	R218-Chicken Products
Michael Foods	R114-Egg Products
Pilgrim's Pride	R104-Small Chicken Products
Pilgrim's Pride	R137-Chicken Products
Tyson Foods	R136-Small Chicken Products
Tyson Foods	R153-Chicken Products

Product Survey 11 – Bakery – Dates: Open Mid-March to 4/15/2013

Rebate Product Manufacturer	Rebate Group(s)-Product Type
Best Maid	R147-Bakery Products
JJ Snacks Foodservice	R159-Bakery Products
Rich's	R117-Bakery Products

Product Survey 12 – Fruit and Vegetables – Dates: Open Mid-March to 4/15/2013

Rebate Product Manufacturer	Rebate Group(s)-Product Type
Barrel O Fun	R128-Corn Products
Citrus Systems	R189-Orange Juice Products
National Food Group	R228-Apple Products
Red Gold	R215-Tomato Products

Product Survey 13 – Miscellaneous – Dates: Open Mid-March to 4/15/2013

Rebate Product Manufacturer	Rebate Group(s)-Product Type
High Liner Seafood	R231-Fish Products
Trident Seafoods	R229-Fish Products
Tyson Foods	R198-Beef Products

USDA Food Fact Sheets

The USDA Foods Fact Sheets define the USDA Food code and description as well as nutritional values for those items offered to Minnesota sponsors through the USDA Food regular distribution channel. These USDA Foods Fact Sheets can be found on the USDA's website.

Storage Guidelines

Frozen Foods: Store unopened or resealed packs of frozen products in original package at 0°F or below, off the floor and away from walls to allow circulation of cold air. Temperature changes shorten shelf life and speed deterioration. Store opened products covered, in a nonmetallic container under refrigeration and use within two to four days unless product is to be kept frozen until use.

Canned Foods: Store unopened canned products off the floor in a cool, dry place. Avoid freezing or exposure to direct sunlight. Sudden changes in temperature shorten shelf life and speed deterioration. Store opened canned products covered, in a nonmetallic container under refrigeration and use within two to four days.

Chilled Products: Store product in refrigerator at 35°F in original container.

Flour: Store in a well-ventilated area off the floor and away from walls. Best storage conditions are at a temperature below 50°F and at less than 60 percent relative humidity. Rotate use. Excessive relative humidity and heat contribute to infestation, caking, and mold. Keep from strong odors as flour readily absorbs them. Refrigeration is necessary in hot climates. Store opened unused flour in tightly covered containers.

Cheese: Refrigerate cheese in the original container until ready to use, at a temperature between 30°F and 40°F. Store cheese out of the airflow in the cooler so it doesn't pick up off-flavor air spores common in all coolers. If the original wrap is removed, re-wrap cheese tightly with plastic film wrap without air pockets. Once cheese is exposed to air, mold and dehydration may occur. To protect cheese from mold, always work with it in a clean area. It will keep better if rewrapped with new plastic wrap after each time it is opened. To be extra cautious, double-wrap the cheese or place it back in its original container or a sealed container, if possible. Cheddar cheese can be frozen. If necessary to freeze, cut the cheese into individual loaves in order to freeze quickly. There will be changes in body and texture due to moisture crystallization during freezing. For this reason, previously frozen cheese is best used crumbled or shredded. Thaw frozen cheese in the refrigerator for 72 hours at 35°F in its original wrapper so it won't lose moisture. The slower the cheese is thawed, the better. Daily usage should be planned to have the correct quantity of cheese in the thawing process.

Best if Used by: For guidance on how to effectively manage, store, and maintain USDA commodities, please visit the USDA Food Distribution Programs' Website.