

2008-09 Checklist
Annual Report on Curriculum, Instruction and Student Achievement

The school board shall publish a summary of the report in the local newspaper with the largest circulation in the district, by mail, or by electronic means such as the district Website. If electronic means are used, school districts must publish notice of the report in a periodical of general circulation in the district. School districts must make copies of the report available to the public on request.

- _____ The public report is titled "*Annual Report on Curriculum, Instruction and Student Achievement*" and contains district name and number.
- _____ The report is approved by the district Board of Education **by October 1** of each year.

The report includes the following:

- _____ Student achievement goals for meeting state academic standards;
- _____ Results of local assessment data, and any additional test data;
- _____ Annual school district improvement plans including staff development goals under section 122A.60;
- _____ Information about district and learning site progress in realizing previously adopted improvement plans;
- _____ If a district has a site decision-making agreement, the report includes information about the amount and type of revenue attributed to each site as defined in section 123B.04;
- _____ District advisory committee information provides: names, date terms expire, membership criteria and application date; and
- _____ Basic Skills Tests (BSTs) are reported if nine or more students have not met the BST requirements.

OTHER REPORTING REQUIREMENTS

- _____ A biennial review of the district testing program that includes:
- written objectives of testing program;
 - names of tests and grade levels tested;
 - use of test results; and
 - student achievement results compared to previous years.
- _____ Constituent surveys are reported on a periodic basis.